

**Adult Social Care Scrutiny Committee – 2008 programme**

<b>1. Standing Items</b>		
<b>Item</b>	<b>Purpose of report</b>	<b>When</b>
Announcements	Update, for information, on any matter of significant public or member concern listed not on the agenda elsewhere and any particular issues relating to scrutiny in general	All meetings
Quarterly Performance Monitoring reports against the Council Plan	<p>Exception report providing a summary on those performance targets relating to the ASC department which are not currently on target. The performance measures are reported in the following ways:</p> <p>Amber - where there is concern about the likelihood of the performance measure achieving its target by the end of the year</p> <p>Red - where the performance measure is assessed as inappropriate or unachievable by the end of the year.</p>	All meetings (except September)
Business Transformation Programme Update	<p>There are four streams within the Programme containing multiple projects focussed on delivering key objectives to enhance services to clients and to ensure that there is efficient and effective back office support. A fifth support stream is looking at system structures across the whole programme</p> <p>These reports provide the committee with an update on the progress of each project stream within the Programme. This enables the committee to:</p> <ul style="list-style-type: none"> <li>- Consider if projects are on target in terms of timescales and funding</li> <li>- Ask for additional information to be provided in relation to a particular project stream</li> <li>- Raise concerns about progress of a particular project stream</li> </ul>	Programme closes in Autumn 2008 - Final report to September 2008 meeting

Item	Purpose of report	When
Reconciling policy and Resources	Scrutiny plays a key part in the Reconciling Policy and Resources (RPR) process and considers and provides feedback to Cabinet on the process in terms of policy steers, identified strategic risks, performance issues and financial planning	September meeting and December board. Update on outcomes and improving future process to March meeting
Forward Plan	<p>The Council's Forward Plan is appended to each committee agenda. The purpose of this is to enable members to identify and highlight relevant issues for scrutiny. Options for dealing with items identified include:</p> <p>Request a briefing paper to be sent to some or all committee members.</p> <p>Request an item on a future scrutiny committee agenda to address specific questions raised by committee members.</p> <p>Suggest that the item or elements of it be considered for a more in-depth scrutiny review.</p>	All meetings

<b>2. Completed reviews</b>		
Best Value Review of Learning Disabilities	<p>This Review considered four areas of provision in relation to adults with learning disabilities; Person Centred Planning, work and career opportunities, housing support and future need</p> <p>Final report was presented to the Audit &amp; Best Value Scrutiny Committee in March 2006 before being presented to Cabinet and Full Council. Monitoring reports ASC Committee - 6 month update November 2006 and 12 month update September 2007.</p>	<p><u>Completed</u></p> <p>Further work being taken forward by Joint Learning Disability Commissioning Strategy</p>
Scrutiny review of Preventative Services	The review board considered the impact that the current level of provision of preventative services supporting older people in their own homes is having in preventing or delaying the need for more intensive intervention.	<p>Monitoring:</p> <ul style="list-style-type: none"> <li>- June 2008</li> <li>- November 2008</li> </ul>

<b>3. Future tabletop reviews (mini reviews looking at a key issue or area of policy development)</b>		
<b>Topic</b>	<b>Background and aims of review</b>	<b>Report to Committee</b>
Provision of short term respite care from the independent sector	<p>Review looking at the provision of short term respite care and the role of both the department and the independent sector in providing this care</p> <p>Review board: Cllr Taylor, Cllr Webb (Chair)</p>	June 2008
Safeguarding Adults	<p>A departmental review on the Safeguarding Vulnerable Adults Service is looking at whether there is a consistent approach to investigating safeguarding adult allegations across all services and establishing whether Safeguarding Adults activity is leading to greater protection of the public. Review board to be involved in assessing the evidence and providing feedback to help develop the service</p> <p>Review board: Cllr Forster (Chair), Cllr Gubby and Cllr Woodall</p>	June 2008
Integrated Community Equipment Services (ICES)	<p>ASC has a contract with the Nottingham Rehabilitation Service (NRS) to provide equipment to aid people in their daily lives (such as walking aids or bathing equipment). This contract ends in 2009 and before beginning the re-tendering process the department needs to decide exactly what type of service it wants in the future to meet the needs of its clients. Review board to be involved in assessing the various options that could be included in the future provision of the service.</p> <p>Review board: tbc</p>	September 2008
Review of the provision of information to services users and staff within East Sussex Health and Social Care Services	<p>This is a joint external project, covering both ASC and the PCTs. Phase one will be consider methods currently used to provide the public with information, how successful these are in reaching different sectors of the public and what we can learn from models elsewhere.</p> <p>Following phase one of the project there would be an opportunity for the board to consider the initial findings and make recommendations prior to the next phase of the project being carried out</p> <p>Review Board: tbc</p>	November 2008

Topic	Background and aims of review	Report to Committee
Public perceptions and understanding of ASC services	<p>The department currently collects a variety of information on what the general public think about ASC services and their perceptions of the ASC department as a whole. The review would give the board an opportunity to consider the information currently held, highlight any gaps in this information and discover if the public have particular misconceptions about ASC.</p> <p>Findings could possibly feed into the external project on provision of information</p> <p>Review Board: tbc</p>	November 2008 or March 2009
Review of services following DPS reviews	<p>Short review assessing the impact that changes in service have had on clients following the Directly Provided Services reviews held in 2007/08.</p> <p>Review board: Cllr Forster, Cllr Tidy</p>	tbc
Self Assessment Questionnaires	<p>As a key tool in implementing Individual/Personal Budgets, these questionnaires need to be user-focussed and easy enough for potential clients to complete, whilst also capturing the key information that the department needs to know to assess a person's needs. The responses to the questionnaires are translated into scores/bandings which in turn translate into how much money someone is entitled to.</p> <p>Opportunity for the board to be involved in the early stages of the development of these questionnaires prior to them being rolled out by the department.</p> <p>Review board: Cllr Tunwell, Cllr Woodall</p>	tbc

#### **4. Review Boards - Directly Provided Services**

The Scrutiny Committee Reconciling Policy and Resources Board held on 18 December 2006 decided to hold review boards to consider and provide comments on all the recommendations from the reviews of Directly Provided Services prior to them being presented Cabinet.

##### 2007 DPS boards

26<sup>th</sup> January – Thornwood Intermediate Care Services

3<sup>rd</sup> July – Older People services – Homefield Place, Milton Court, Grangemead, Ridgewood Rise

11<sup>th</sup> October – Older People services - Hookstead, Gilda Crescent and William Daly Centre. Adult Learning Disability services – group homes

##### 2008 DPS boards

30<sup>th</sup> April - Older People “Stand-Alone” Day Centres - Moreton Centre, Charter Centre, Isabel Blackman Centre and Phoenix Centre

7<sup>th</sup> July – Adult Learning Disability – day services and update on Moreton Centre

24<sup>th</sup> July – Older People residential services - St Anthony's and Firwood

Future meetings (dates to be set):

Older People day care – late 2008/early 2009

Adult Learning Disability – respite – 2009

Adult Learning Disability – community support - 2009

##### Update reports to committee

13<sup>th</sup> September 2007 – Thornwood Intermediate Care Services

15<sup>th</sup> November 2007 – Ridgewood Rise

<b>5. Future meetings</b>	
<b>Subject</b>	<b>Purpose of report</b>
<i>11<sup>th</sup> September</i>	
Resource Allocation System	<p>As part of the Putting People First agenda a new system of allocating resources will be introduced. The system will use the 'scores' from the Self Assessment Questionnaires to allocate funding to clients. The system needs to ensure that it correctly allocates funding to meet the needs of all those clients who require a service, whilst ensuring spending remains within budget.</p> <p>Opportunity for the committee to consider findings from pilots across the country and how the department is developing this system. 'In Control' video to be used to aid discussion</p>
Re-commissioning of Supporting People	<p>ASC is leading on significant work to re-commission Supporting People services and this could result in potential changes to housing related support services. Report to outline these changes and the impact that it will have on services users</p>
<i>27<sup>th</sup> November</i>	
Assessment and Care Management Strategy Programme	<p>The Putting People First agenda means that there will be a need for a complete overhaul of the way in which assessments are carried out and how the provision of care is managed.</p> <p>Opportunity for the committee to consider how the department is going to develop and implement this strategy and the impact that it will have on staff, service providers, clients and carers.</p> <p>Also an opportunity for the committee to consider how the department is managing the changes resulting from the Putting People First agenda and keeping clients informed during the process</p>
Inspection Update	<p>Update on how the CSCI inspection went and how the action plan developed from this will be implemented</p>
Joint Learning Disability Commissioning Strategy	<p>The committee considered the Strategy at the September 2007 meeting. It was agreed that a joint meeting with the Service Users Reference Group would take place to review the Strategy after it had been in place for a year to assess if it is meeting the needs of clients. <i>(Consider having this item as a separate meeting?)</i></p>

**Items for future meetings**

<b>Subject</b>	<b>Purpose of report</b>
Long term approach to social care funding	The Government will produce a Green Paper on long term approach to social care funding in the autumn. Opportunity for the committee to consider and comment the implications of the Green Paper <i>(timing to committee dependent on when Green Paper is released)</i>
Carers services	The Carers Services strategy has now been in place for a reasonable amount of time. The Committee will focus on how the strategy has helped improve the services provided to carers and if there remains areas for further improvement Opportunity to involve Care for the Carers and Crossroads in discussions at the meeting
Engagement with older people	Opportunity to assess if the recent development of the Older People's Forums has improved the way in which the county council communicates with older people and allows older people to feed back their concerns/issues to the county council. Committee will also be able to assess if the department is managing to reach all groups of older people, particularly vulnerable and ethnic groups Opportunity to involve members of the Older People's Forums in the meeting
Residential provision for older people with a learning disability	Once the timetable for the development of a new residential service for older people with a learning disability has been agreed the committee will have an opportunity to consider how it wishes to monitor and assess the work (requested by DPS board in October 2007)